

# **Business Office**

## **The EDGEHILL Business Office is located on the First Floor of the West Wing and is staffed by:**

1. Controller
2. Business Office Associate
3. Medicare Biller

## **Monthly Statements**

Monthly Statements are generated on or around the fifth (5<sup>th</sup>) business day of the month and are placed in the Independent Living Internal Mailboxes. For residents who have a Financial POA, the monthly statement is mailed via USPS to the Financial POA.

At this time, there is no option for ACH payment available.

However, you are able to set-up an automatic pay from your bank account to issue payment for a fixed amount via a Wire. All other additional charges will need to be paid separately, i.e salon visits, extra meals, guest meals, etc.

## **Meals**

One meal for each day is included in your Resident Contract. You begin each month with as many Meal Credits as there are days in the month. For example:

- a. One (1) meal is either a lunch or a dinner.
- b. January, March, May, July, August, October and December have 31 Days; therefore, you will have 31 Meal Credits.
- c. April, June, September, and November have 30 days; therefore, you will be able to have 30 meals. February has 28 days; therefore, you will have 28 Meal Credits.

Meal Credits are deducted chronologically for meals ordered. The meals and additional dining room charges are inputted by the Dining Room Staff. Any additional meals, drinks, and delivery charges will appear on your monthly statement. Lunch: Resident=\$10.50, Guest=\$12 Dinner: Resident=\$16.75, Guest=\$22

## **Country Store**

If you visit the Country Store and charge your purchase to your apartment, the charge will appear on your monthly statement.

## **Salon**

If you visit the salon and have a gift card, please present it to the Salon Staff.

The salon charges are submitted by the Salon Staff and will appear on your monthly statement.

## **Massage**

The massage charges are submitted by the Massage Staff and will appear on your monthly statement.

## **Notary Services**

Edgehill is delighted to offer Notary Services. We ask you kindly to set up an appointment ahead of time. The Notaries for Edgehill are:

Susan Tortorici - Notary (Sales and Marketing Assistant)

## **Medical Deduction**

Medical Deduction Letters are issued at the end of February. As a resident of a life care retirement community you may be entitled to take a tax deduction on your Federal income tax return for a portion of your entrance fee in the year it is paid as well as a portion of the monthly service fees thereafter. The deductibility of medical expenses is provided for in Section 213 of the Internal Revenue Code. Please note that these findings are advisory in nature and have not been reviewed or approved by the IRS. We make no representation regarding the deductibility of these costs and encourage you to discuss with your tax advisor.